

West Suburban Health Group Steering Committee Meeting

Wednesday, August 24th, 2022 at 1:00 PM
Meeting by Virtual Participation

Meeting Minutes

Steering Committee Members in Attendance:

Kevin Mizikar, Chair
Gerry Lane
Jon Marshall
Chuck Murphy-Romboletti
Amy Frigulietti

Town of Shrewsbury
Town of Dover
Town of Natick
Town of Needham
Town of Wellesley

Guests in Attendance:

Donna Lemoyne
Scott Szczebak
Mark Nicholson
Mike Breen
Lisa Despres
Fred Winer
Patrick Flattery
Chris Collins
Joseph Anderson
Marianna Gil
Karen Quinlivan

Town of Wayland
Town of Wellesley
Harvard Pilgrim Health Care (HPHC)
Blue Cross Blue Shield (BCBS)
Tufts Health Plan
Tufts Health Plan
Fallon Health
CanaRx
Gallagher Benefit Services, Inc. (GBS)
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Chair Kevin Mizikar called the Steering Committee meeting to order at 1:02 PM.

Mr. Mizikar reminded those present that the meeting was being recorded and asked if there were any objections. There were none. Roll call was taken for voting attendees listed as:

Kevin Mizikar, Chair
Gerry Lane
Jon Marshall
Chuck Murphy-Romboletti
Amy Frigulietti

Town of Shrewsbury
Town of Dover
Town of Natick
Town of Needham
Town of Wellesley

Approval of the minutes of the May 2nd, 2022 meeting:

Chuck Murphy-Romboletti moved to approve the minutes of the May 2nd, 2022 Steering Committee meeting as presented.

Motion

Jon Marshall seconded the motion.

There was a roll call vote on the motion:

Kevin Mizikar, Chair	Yes
Gerry Lane	Yes
Jon Marshall	Yes
Chuck Murphy-Romboletti	Yes
Amy Frigulietti	Yes

The motion passed by unanimous vote.

Expert Medical Advice and Bill Negotiation Services - recommendation to the Board:

The WSHG Steering Committee previously recommended the issuance of an RFP for expert medical advice and bill negotiation services for an effective date of October 1st with the active population.

Joe Anderson said that the RFP was issued, and PinnacleCare was the sole respondent. They met the RFP requirements and will provide an expert medical opinion, treatment support and navigation, health advisory and advocacy services, member physician matching, and medical bill negotiation. They are currently working with other Massachusetts Joint Purchase groups. The rollout target date is set for October 1st for the active population, which will include approximately 5,500 subscribers. The decision and date to offer the service to the Medicare population is still to be determined. The monthly fee will be \$2.60 per subscriber per month and the rate will be held for the three years of the contract. There is a 1:1 ROI performance guarantee. Should the Steering Committee Recommend that the Board approves the PinnacleCare program, the next steps would be for Board approval and then PinnacleCare to initiate their process and educate the Benefit Administrators and other key persons as appropriate on the program and its benefits.

Chuck Murphy- Romboletti motioned that the Steering Committee recommends to the Board approval of the PinnacleCare RFP proposal and contract for the active population beginning October 1st.

Motion

Jon Marshall seconded the motion. There was a roll call vote.

Kevin Mizikar, Chair	Yes
Gerry Lane	Yes
Jon Marshall	Yes
Chuck Murphy-Romboletti	Yes
Amy Frigulietti	Yes

The motion passed by unanimous vote.

GBS Invoice and Roster Agreements:

Karen Quinlivan presented two annual GBS contracts for approval. The first was the Roster and Invoice Download Agreement. This agreement provides the ability to download Invoices and Rosters through a secure web portal that GBS provides. GBS will be compensated with an annual fee of \$162/unit per year, or \$1,620 annually, based on ten (10) units. The contract runs from 07/01/2022 through 06/30/2023 and there is no increase in the amount from the prior contract year. The second contract is the Website Maintenance Agreement. GBS maintains information as requested by the WSHG on its website for the period of July 1st, 2022 through June 30th, 2023. GBS will be

compensated a fee of \$1,893 to maintain the WSHG website. The contract amount will be paid in two (2) installments of \$946.50 each on November 1st, 2022 and June 1st, 2023. There has again been no increase in the contract amount from the prior year.

Jon Marshall motioned to approve both the Roster and Invoice and Website.

Motion

Maintenance agreement for FY23.

Chuck Murphy-Romboletti seconded the motion. There was a roll call vote.

Kevin Mizikar, Chair	Yes
Gerry Lane	Yes
Jon Marshall	Yes
Chuck Murphy-Romboletti	Yes
Amy Frigulietti	Yes

The motion passed by unanimous vote.

Jon Marshall advocated for the ability to send enrollment information and updates electronically.

Joseph Anderson said that process improvements are being looked at frequently and would pass comments on.

Other Business:

There was no other business.

Chuck Murphy-Romboletti motioned to adjourn.

Motion

Jon Marshall seconded the motion.

Chair Kevin Mizikar adjourned the meeting by unanimous consent at 1:28 P.M.

*Prepared by Karen Quinlivan
Gallagher Benefit Services, Inc. (GBS)*